

ASHTON POINTE HOMEOWNERS' ASSOCIATION

MINUTES FROM 2019 ANNUAL MEMBER MEETING

Tuesday, February 5, 2019

6:30 p.m. at Johnston Public Library

1. **Call to order:** By Ashton Pointe Homeowners' Association (APHOA) Board President Sue Olmstead at 6:35 p.m.
2. **Introductions:** Board of Directors Sue Olmstead (President), Craig Kronberg (Secretary) and Elizabeth Doerrfeld with Doerrfeld Properties were all present.

Brief review of committees was made (Architectural, Nominating and Social) and that these had been dormant due to lack of participation and the Board was performing the needed functions of the committees and Association at this time. Elizabeth's role as Association manager was described, handling day-to-day administrative needs as well as finances and maintenance of the Association website (AshtonPointe.org) that was updated this year.

- Comments on walk through being planned this Spring to provide homeowners reminders of covenants.
 - Question was asked on maintenance of the walking paths. This is the responsibility of the city and Elizabeth has reached out to them previously. Association residents can contact the city directly or reach out to Elizabeth.
 - Discussion on the need for additional board members, a minimum of three are needed to complete votes.
 - Social committee is currently not active, would like to get this going again if there is members interested in participating.
3. **Proof and Waiver of Notice of Meeting:** Led by Elizabeth Doerrfeld with Doerrfeld Properties.
 4. **Call of Roll and Certification of Proxies:** Elizabeth Doerrfeld reported that 18 properties were represented; in-person attendees (12) and proxies (6), satisfying the quorum requirement in the Association by-laws.
 5. **Approval of 2018 Annual Meeting Minutes**
Motion was made to approve 2018 minutes, seconded and all attendees approved.
 6. **Financial Report**
 - The Board updated homeowners that there was continued work in 2018 to update accounts receivables.
 - Finances as of December 31, 2017:
 - Cash on hand: \$60,314
 - Aged receivables: 7, of 160 property owners
 - i. 2 (~.1%) households owe < \$250 (\$200 total)
 - ii. 3 (~.2%) households owe > \$250 to <\$1,500 (\$530 total)
 - iii. 2 (~.1%) households owe \$7,553 (sm claims judgment)
 - iv. Aged Receivables increased \$1,291 from 2017
 - Reviewed 2018 expenditures and 2019 budget.

7. **2018 Year in Review:**

- Irrigation system completed.
- Prairie burn completed this year.
- Maintenance of landscaping next to covenant sign on 100th St and Ashton Dr, as well as the corner of 100th St and 68th Ave with permission of the homeowner.
- Misc Covenants
 - Mailboxes review has been a discussion, many are in need of maintenance. Postmaster for the city of Johnston indicated our mailboxes should move to a cluster or new wider/shorter design. Lots of history on this as it has been discussed for a long time. Some discussion on whether cluster boxes would eliminate the discussion. Newer options have better color variations and is the standard in new developments. With the thefts of packages cluster boxes are worth looking at for additional security. Homeowners with previous experience with cluster boxes felt they were favorable (security) if the design and layout was well thought out. We would need communication to homeowners on potential locations and request homeowners input on locations.

8. **2019 Projects/Initiatives**

- Social Activities: Recommendation to do an Easter Egg Hunt with Police and Fire Departments present with vehicles as was done in the past. We will look into this.

9. **New Business: Election of Board Directors**

- Motion for ballot to include Craig Kronberg, Steve Frederick Patti Klegl and Jan Jackson. Motion made to stagger terms to prevent a large number of board members from leaving at once.

10. **Announcement of Ballot Results**

- Craig Kronberg, Steve Frederick Patti Klegl and Jan Jackson all elected to board positions.

11. **Open Forum**

- Irrigation apparatus cover was recommended for the system on 100th Street.
- Recommended to remove of tree post bracing and do additional tree maintenance this year.
- Should we move to cluster mailboxes, recommended we request for volunteers that would prefer having these mailboxes on their property.

Adjourn: The meeting adjourned at 7:50p.m. The 2020 annual meeting is scheduled for February 3, 2020.